School Re-Entry After Discharge from Psychiatric Hospitalization
Memorandum of Understanding
2010-2011

This agreement is made for the 2010-2011 school year by and between, the participating school district (hereinafter referred to as “the district”), Monroe County Office of Mental Health (hereinafter referred to as “MCOMH”), URMC/Strong Memorial Hospital Child and Adolescent Partial Hospitalization Service (hereinafter referred to as “CAPHS”), URMC/Strong Memorial Hospital Child and Adolescent Inpatient Psychiatric Hospitalization Program (hereinafter referred to as “URMC/Strong C & A Psychiatric Inpatient”) and the Rochester Psychiatric Center Adolescent Inpatient Program (hereinafter referred to as “RPC”).

Whereas, the MCOMH Education Committee was established to assist hospitals and schools in responding to the needs of students transitioning back to school from hospital programs, and

Whereas, all school districts are required to provide a Free and Appropriate Public Education to its resident students, and

Whereas, all psychiatric treatment facilities are required to provide psychiatric treatment in an inpatient or partial hospital setting only when such level of care is required, and

Whereas, the MCOMH, the CAPHS, Strong C & A Psychiatric Inpatient, RPC and the district wish to establish a mutually beneficial mechanism by which district and hospital personnel can support the transition of students in their return to school attendance,

NOW, in consideration of the understandings set forth, the parties agree to the following terms:

1. The Psychiatric Discharge Communication Liaison Procedure will be activated when personnel at CAPHS, Strong Psychiatric Inpatient, RPC personnel are unable to identify an appropriate district contact through communication with the patient and/or the patient’s family.

2. In the event the student and/or family cannot identify an appropriate school district contact, Hospital Personnel will contact the District Primary Contact who will provide the name and contact information of the student’s administrator/counselor. The District Primary Contact will also have responsibility for ensuring the lines of communication between the student’s administrator/counselor and hospital personnel are clearly established to ensure smooth school-hospital collaboration.

3. It will be the responsibility of the School District to update the Primary and Back-Up Contact information annually, and as needed, to keep the information current.

4. In addition, the Guidelines for School Re-Entry After Discharge from Psychiatric Hospitalization are agreed upon by all parties and shall be followed to support the transition to school attendance post-hospitalization.

____________________________________  ________________________________
Superintendent      Date
Add Name of District

__________________________________   ________________________________
Name        Date
Title
Rochester Psychiatric Center

Carole Farley-Toombs
Title
URMC/Strong Memorial Hospital

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Date